

**Accreditation rules for employees of the press services  
of the federal authorities  
and employees of the press services of event Partners  
at the 19<sup>th</sup> World Festival of Youth and Students**

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## **1. General provisions.**

1. Employees of the press services of the federal authorities (hereinafter FA) and employees of the press services of event Partners (hereinafter collectively referred to as press services) are accredited at the 19th World Festival of Youth and Students (hereinafter the WFYS) in order to provide the necessary conditions for their professional activities to prepare and disseminate complete and accurate information about WFYS events.

2. Accreditation of press service employees who are not Festival participants is mandatory for their work at all WFYS events.

3. When performing their professional activities, press service employees are required to respect the rights and legitimate interests of WFYS participants and personnel and comply with generally recognized ethical standards.

4. The number of press service employees who can participate in the WFYS is limited: no more than four people from one press service (including the head of the press service, videographer, photographer, and a writer). This measure is due to the organizers' desire to provide them with the most comfortable working conditions possible as well as quick access to all necessary resources of the WFYS Press Centre given the significant interest in the event from the mass media (hereinafter the media) and taking into account the infrastructural limitations of the WFYS site.

5. The WFYS Preparations and Hosting Directorate (hereinafter the Directorate) may increase the quota for FA or WFYS Partners based on their official request provided there is a reasoned justification for such a need.

## **2. Accreditation of press service employees.**

### **2.1. Accreditation procedure.**

The press services may submit an application to the WFYS Directorate for the accreditation of their employees who use professional photo/video equipment or perform the functions of writing staff and were not previously accredited to take part in the WFYS as participants, guests, volunteers, or technical personnel.

### **2.2. Accreditation application submission and review procedure:**

- press service employees who wish to take part in covering WFYS events must submit an accreditation application (hereinafter an application). A sample of the application is available on the official WFYS website in the 'For the Media' section ([www.russia2017.com](http://www.russia2017.com));
- all fields must be completed in the application with particular attention paid to the mandatory fields marked with an asterisk.
- when submitting an application on the official WFYS website, you must upload a cover letter from the corresponding organization or submit a copy to

the WFYS Directorate by email at: [press@russia2017.com](mailto:press@russia2017.com) or by fax: +7 (495) 777 1003 (ext. 801) within two weeks after submitting the application. The cover letter must be prepared on the organization's official letterhead and signed by the director or a person fulfilling the director's duties (based on an order or power of attorney; a copy or power of attorney must be attached);

- the application submission period is: **from 3 July to 31 August 2017**.
- the application review period is: at least 10 business days after applications stop being accepted, but no more than 21 days following the expiration for the registration of press service employees at the WFYS.
- media accreditation is valid for the entire duration of the Forum. Press service employees accredited for work at the WFYS shall also be accredited for the International Carnival Parade of Students in Moscow on 14 October 2017.

### **2.3. Accreditation badge issuance procedure:**

- press service employees are given accreditation badges provided their applications are approved by the WFYS Directorate.
- accreditation badges are issued in Moscow and Sochi at accreditation stations. Information about the location and hours of the accreditation stations is available on the official WFYS website ([www.russia2017.com](http://www.russia2017.com)).
- accreditation badges may only be issued if the following conditions are met:
  - ✓ if there is confirmed accreditation in the WFYS database;
  - ✓ upon presenting a passport (the passport number must match the number specified in the registration form);
  - ✓ given a standard form power of attorney (if an accreditation badge is picked up by another representative of the corresponding organization);
- the badge is personalized and may not be given to third parties during the WFYS. The badge must be worn in a visible place at all times when at the WFYS venues. Any other accreditation cards are not valid for entering WFYS venues.
- if an accreditation badge is lost or stolen, the press service employee must immediately notify any WFYS information desk. A lost badge will be blocked. A duplicate will be issued to the press service employee based on a written request with an indication of the reason for the lost badge.

### **2.4. Rules for accessing WFYS events.**

The accreditation of press service employees is uniform for all days of the WFYS in Sochi and also valid for their work at the International Carnival Parade in Moscow on 14 October and is mandatory for all attending all these events.

The WFYS Directorate may restrict the access of press service employees to certain WFYS events.

### **3. Denial of accreditation.**

The WFYS Directorate may deny accreditation to press service employees without providing an explanation for the reason.

### **4. Rights and obligations press service employees accredited at the WFYS.**

#### **4.1. A press service employee accredited for the WFYS may:**

- utilize all services specifically intended for the work of press service employees and media representatives;
- obtain information about official WFYS events and exhibitions (press releases, programme, etc.);
- work at the WFYS Press Centre during official WFYS events and use the infrastructure of the WFYS Press Centre;
- attend press conferences, briefings and other press events;
- post information about the WFYS on the public resources of their organization and provide assistance to the WFYS Directorate in the promotion and information coverage of the WFYS.

#### **4.2. A press service employee accredited for the WFYS must:**

- verify the accuracy of the information they report;
- fulfil the requests of individuals who provide information with a reference to its source;
- inform citizens and officials about any audio or video recording, filming or photography when obtaining information from such individuals;
- not use their professional capabilities to conceal information or falsify public information or collect information for a third party or organization;
- suspend (stop) photography or video recording at the request of WFYS security service officials;
- not disseminate printed materials on the territory of the WFYS without approval from the WFYS Directorate;
- when using official information and quoting statements from WFYS participants, adhere to the WFYS 'Citation Policy', specifically: finished materials must contain a reference to the WFYS and the source of the information obtained, and for electronic media – a reference to the official WFYS website ([www.russia2017.com](http://www.russia2017.com)); any amendments, additions, or distortions of copied (cited) information are not permitted.

WFYS Partners shall provide assistance to the WFYS Directorate in the promotion and information coverage of the WFYS and post information about the WFYS on the public resources of their organization according to the relevant contractual obligations.

